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Our ref: IN-2014-18

20th November 2014

Information Notice No. 2014-18

Notice to members regarding EU sanctions against Russia

Dear Member,

With respect to the European Union EU Regulation 833/2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine as amended by regulation 960/2014.

As advised (by BurnessPaull solicitors) we have applied for a licence to provide services in relation to the oil industry in Russia which is being processed by the UK Export Control Office (ECO).

With immediate effect, we have been advised to temporarily suspend operations in Russia. Certain categories of candidates as detailed below are also prohibited from taking part in any IWCF accredited programme, training course or examination pending the processing of the licence by the UK Export Control office (ECO).

Any candidate to which the following applies is prohibited from taking part in any IWCF accredited programme, training course or examination and will not be certified by IWCF;

- (i) Any person resident in Russia
- (ii) Any person who is employed by a company situated in Russia
- (iii) Any person who is employed by a company which is incorporated in Russia

Therefore it is necessary for all accredited centres to ensure (EX-FO-CPIF) Candidate Personal Information Forms are submitted and the appropriate checks conducted to ensure that neither the candidate nor their employers are in the above mentioned categories of persons. These checks must be completed and the candidates and their employers verified under these criteria prior to the commencement of the course.

All accredited centres are expected to perform their own checks to ensure that no candidate who falls into any of the above categories is allowed to take part in IWCF training or certification. Failure to do this may affect the centres accreditation status. Where doubt arises, the accredited centre should contact IWCF for guidance.





It must be noted that a breach of the above regulations could lead to criminal prosecution, therefore this notice will come into effect immediately.

IWCF apologises for the inconvenience this will cause but it is entirely out with our control.

We will keep you informed as the matter progresses.

If you have any queries on the implementation of this letter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'D. Price', with a stylized flourish at the end.

David Price
Chief Executive Officer

